

הטופס מיועד למועמדים/עובדי באחד מהמסלולים
האקדמיים: רגיל, מקביל, קליני, נלווה, חוקרים,
עמיתים, מורים מן-החוץ, עמיתי הוראה, עובדי
הוראה, אסיסטנטים, מדריכים וצוותי הוראה ומחקר.



DECLARATION REGARDING RELATIVES EMPLOYED AT THE UNIVERSITY

According to the Academic Statutes, family relationships with an employee of the University will not prevent appointment to an academic position. However in the event of family relations there are special procedures for approval of any appointment, promotion or granting tenure. Relatives are: parents and children, spouses (including common law), brother, sister, brother/sister/father/mother/son/daughter-in-law, nephew, niece, uncle, aunt, first cousins, grandfather, grandmother, grandson, granddaughter, as well as "step" relatives in the same position.

Part A - Declaration by the applicant/employee

I, the undersigned

First and family name	Identity number	Unit	Faculty / School
For tenure <input type="checkbox"/> Promotion <input type="checkbox"/> New Appointment <input type="checkbox"/>			Academic Track

Hereby declare that I have do not have (please mark correct box with ✓) relatives who serve as members of the academic/administrative staff in the faculty/school in which I am an applicant or in which I am employed

Name of relative	Position	Relationship to applicant

_____ _____ _____
First and family name Date Signature

Procedure for approval in the event of existence of family relations

Part B – The dean's guidelines for actions in the proceeding

In the event that there is more than one relative please fill out each clause for each relative. If necessary, please attach a separate letter providing details.

Steps to be taken to prevent subordination :

Steps taken to prevent conflicts of interest - Impact on employment relationship (directly or indirectly)

Steps to be taken to ensure that everyone involved in the appointment / promotion / tenure process (chair of the screening committee, the professional committee and the appointments committee) is aware of the closeness of the family and therefore work to ensure that the relative is not involved in proceedings related to or likely to affect the appointment / promotion / tenure, at the stage when the case is being reviewed

Dean's statement that the instructions were carried out as required:

_____ _____ _____
Date of Signature Faculty / School Name of Dean

Part C - Approval of the Chairman of the Committee for the Employment of Relatives (the appropriate box must be marked with ✓):

<input type="checkbox"/> Upon examination, it was found that the relative was not involved in any process relating to or likely to affect the appointment / promotion / tenure.			
<input type="checkbox"/> Upon examination, it was found that the relative was involved in the process and was likely to affect the appointment / promotion / tenure			

_____	_____	_____	_____
Name	Position	Date	Signature

Part D - Approval of the President and the Rector

_____	_____	_____	_____
President's signature	Date	Rector's signature	Date

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